

**State Historical Resources Commission
Archaeology Committee
JUNE 10, 2010 MEETING**

DRAFT Meeting Minutes

June 10, 2010

Office of Historic Preservation, State Resources Building

Attendees: Glenn Gmoser (SCA), Kristina Roper (SCA), Jay Correia (OHP), Tara Lynch (OHP), Cindy Stankowski (SDAC), Adrian Praetzellis (SSU), Mark Rudo (NPS), Janet Eidsness (SCA Native American Program), Anmarie Medin (CT), Gregg Castro, Jennifer Farquhar (SCA), Cassandra Hensher (SCA Native American Program), Leslie Mouriquand (Riverside County), Randall Dean (City of SF), Donn Grenda (SHRC), Jim Nelson (P&E).

Agenda Item II; Corrections to Previous Meeting Minutes:

One technical edit was identified. Given Committee confusion over compliance with Bagley-Keene open meeting act, no formal actions were taken at this meeting.

OHP counsel Tara Lynch provided information on compliance with Bagley-Keene act, under which each teleconference location has to be posted in advance, open to the public, and ADA compliant. ARC members will email Anmarie their proper location information for inclusion on future agendas. SHRC by-laws govern addition of new members to ARC. SHRC Chair must appoint new members. ARC secretary can work directly with SHRC Chair.

Agenda Item III. Review Commissioner's comments on White Papers:

The group discussed the scope and nature of the Commissioner's comments to the White Papers. Commission Chair Polanco was the only one to provide written comments. Donn Grenda indicated the other Commissioners agreed generally with the points she raised during discussion at the SHRC workshop on April 29. Polanco's comments were distributed to the group via email. In general the group agreed that the comments were questions that required clarification or technical edits that did not substantially change the intent of the White Papers.

Agenda Item IV. Plan course of action for addressing Commissioners' comments:

Cindy and Leslie prepared written response to comments that were distributed to the group. In general other authors agreed that most comments could be addressed by expanding the Current Situation section to provide more context. It was thought that perhaps the effort to shorten the papers in previous versions might have removed information important to non-archeologists. The group agreed to the following plan:

- Authors will revise papers using "track changes" editing mode. Authors will get papers to Donn Grenda and cc Anmarie by June 22 (Action Item 97).
- Donn will talk with Commissioner Polanco to make sure her comments are addressed in these new versions. Donn will work with individual authors if papers need further revisions.
- Final White Papers will be emailed to Anmarie by July 13 (Action Item 98) in anticipation of approval at SHRC hearing on July 30.

Agenda Item V. Discuss composition and future goals of ARC:

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Discussion tabled until next meeting.

Agenda Item VI. Review Action Items:

- New Action Items added:
 - AI 97: June 22, revised White Papers to Donn and Anmarie
 - AI 98: July 13 Final White Papers to Anmarie
- Review of previous Action Items:
 - AI 41 Done.
 - AI 94 Done
 - AI 75 Done, Randall Dean to forward write up.

Agenda Item VII. Next Meeting Scheduled:

September 16, 2010; 2:00-3:30

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DRAFT ACTION ITEMS

Responsible	Description	No.	Status
ARC	Second Revised Draft White Papers to SHRC to consider for adoption	41	April 29 2010 Done
ARC Chair	Direct OHP to notify CLGs to include Archaeology	72	On Hold
ARC Chair	Confirm in writing attempts to contact the Association of Environmental Professionals, the League of California Cities, the California State Association of Counties, and other groups as appropriate	73	In admin record (emails)
Randall Dean	Summarize outreach efforts for Certified Local Governments.	75	Done August 2009
ARC Chair	Arrange with OHP to post table of received comments on SHRC web page	83	Done
ARC Chair	Check with OHP Counsel regarding giving advance copies of White Papers to Commissioners (coincides with AI #69)	87	Done
Anmarie Medin	Finalize Public Participation Protocols	88	Done
Stankowski, Eidsness	Curation subcommittee to finalize Curation White Paper	90	Done
Donn Grenda	Follow up with OHP counsel on schedule for comments on White Papers	91	Done
Donn Grenda	Distribute OHP Counsel's comments to ARC	92	Done (Anmarie)
Anmarie Medin	Create Agenda for next meeting; include discussion on authorship and review of bylaws for composition of ARC	93	Done
Janet Eidsness / Cindy Stankowski	Format papers for consistency, perform final technical edit for punctuation, grammar, etc. Send to Anmarie when finalized.	94	Done April 2010
Anmarie Medin	Coordinate with OHP to post Responses to Comments on White Papers and final drafts of White Papers on OHP web page	95	In progress
Donn Grenda	Present final papers to SHRC; request time at Thursday workshop for discussion.	96	Done
Authors	Revised White Papers to Donn and Anmarie	97	June 22
Authors/Donn	Final White Papers to Anmarie; Anmarie to work with OHP for posting on web in advance of SHRC meeting on July 29-30.	98	July 13